

**KINGSVILLE TOWNSHIP ORGANIZATIONAL MEETING**  
**January 2, 2019 – Fire Hall – 6:00 pm**

The 2019 Kingsville Township Organizational meeting was called to order at 6:00 pm by Sarah Patterson, Fiscal Officer, followed by the Pledge of Allegiance. At this time the Fiscal Officer turned the meeting over to Jim Branch, Chairman.

Karl Brunell made a motion to have Mike Cliff serve as Chairman of Kingsville Township for 2019. Jim Branch seconded the motion; all yes. At this time former Chairman Jim Branch, turned the meeting over to the 2019 Chairman Mike Cliff.

Karl Brunell made a motion to have Jim Branch serve as 2019 Vice-Chairman. Mike Cliff seconded the motion; all yes.

**Reappointments:**

Jim Branch made a motion to reappoint Tim Moisio to the Zoning Board of Appeals and Jason Hayes to the Zoning Commission. Karl Brunell seconded the motion; all yes.

Jim Branch made a motion to reappoint Mike DeFazio as Zoning Inspector. Karl Brunell seconded the motion; all yes.

**Fees: Zoning**

Jim Branch made a motion that no changes in fees for zoning at this time. They will stay as listed below. The only change to fees for zoning was changing the wording to remove Commercial Sign Only to state Sign Only. Mike Cliff seconded the motion; all yes.

\$35 Residential; \$100 Residential New Construction\*; \$200 Commercial; \$100 Commercial Sign Only; \$150 Residential Variance Hearing\*; \$250 Commercial Variance Hearing; \$500 Zoning Text or Map Amendments /changes; \$50.00/meeting Secretarial: \$0.25 copy fee per page for any requests General or Zoning

**Cemetery – Current Fees**

Jim Branch made a motion to keep all cemetery fees the same except for the cost of vaults for urns to increase from \$125 to \$150. Mike Cliff seconded the motion; all yes.

Graves for Twp. Resident \$275\* -- Non-resident is \$400\*

<u>Grave Opening</u>	<u>Mon-Fri</u>	<u>Sat until Noon</u>
Adult	\$350	\$500
Baby/child	\$175	\$300
Urn	\$150	\$300

\* Plus cost of vault for urn \$150 \*\* No Cremations on Saturday unless there is full funeral services. Grave Openings are to be completed no later than noon on Saturday. No holiday grave or cremains openings. Weekdays they need to be done at cemetery by 3:00 pm and Weekends by noon or they will be charged \$150.00 overtime fee.

**Exhumations** – week days only \$1,500

**Foundations** – \$12 per cubic foot.

There will be no pouring of foundations until we have a minimum of 7 yards and if someone demands a pouring of the foundation when we do not have a minimum of 7 yards, they must pay all material and wages for the pouring. The person ordering veteran's marker must pay foundation fee prior to setting of marker. Special or extenuating circumstances need to be discussed with the Cemetery Sexton.

**Regular Meetings:**

Karl Brunell made a motion to keep the regular meetings for the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday each month at 7:00 pm. Jim Branch seconded the motion; all yes.

**Mileage Reimbursement:**

Karl Brunell made a motion to increase the 2019 mileage reimbursement to \$0.58. Mike Cliff seconded the motion; all yes.

**Firefighter / EMT / Paramedic Roster for 2018:** Will be available at the first regular meeting.

Mike Cliff made a motion to go into Executive Session to discuss 2019 wages. Jim Branch seconded the motion; all yes. On the call of roll: Jim Branch – Yes, Mike Cliff – Yes, Karl Brunell – Yes.

After a short Executive Session Karl Brunell made a motion to go back into regular session. Jim Branch seconded the motion. On the call of roll: Jim Branch – Yes, Mike Cliff – Yes, Karl Brunell – Yes.

**Salaries:**

Mike Cliff made a motion to approve the following 2019 wages. Karl Brunell seconded the motion; all yes.

<b>Trustee</b>	\$10,800 annual
<b>Fiscal Officer</b>	\$17,826 annual
<b>Neal Stewart</b>	\$22.62/hour to \$23.08 plus \$500 clothing reimbursement
<b>Scott Burdine</b>	\$20.28/hour to \$20.69 plus \$500 clothing reimbursement
<b>Seasonal</b>	\$10.00/hour to \$10.25/hour
<b>Seasonal with CDL</b>	\$13.00/hour to \$13.25/hour
<b>Zoning Inspector</b>	\$4,500 to \$4750 annual paid Monthly
<b>Fire Chief</b>	\$5,000 annual paid Monthly
<b>Admin Ass't</b>	\$3,000 annual paid Monthly
<b>Ass't Chief</b>	\$4,000 annual paid Monthly
<b>Fire Inspector</b>	\$50/inspection and re inspection
<b>FF/Basic</b>	\$10.75/hour to \$11.25/hour plus \$0.25/hour after probation
<b>FF/Paramedic</b>	\$12.75/hour to \$13.25/hour plus \$0.25/hour after probation
<b>Secretary Fees for Zoning Boards</b>	\$50 per meeting
<b>BZA Commission &amp; Board of Appeals</b>	\$20/member/meeting not to exceed \$100 annual cap

**Other Business:**

Jim Branch made a motion to approve 2019 Temporary Appropriations and PO's. Karl Brunell seconded the motion; all yes

Mike Cliff wanted to say that the trustees are actively searching for costs of insurance for all full time employees.

A discuss was held regarding the possibility of a floating holiday for our full time employees. This will not be done at this time.

Mike Cliff made a motion to adjourn the 2019 Organizational meeting of the Kingsville Township Trustees. Karl Brunell seconded; all yes.

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Mike Cliff, Chairman

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Sarah Patterson, Fiscal Officer